

Guidelines for Poster session speakers

Conflict of Interest Disclosure (COI)

First and all co-authors must disclose whether or not there are any conflicts of interest (COI) engaging with companies organization(s) commercially in regards to the content of the presentation in the past three years at the beginning of your presentation. This must be mentioned clearly in the presentation whether “Yes” with above described details or “None” if no conflicts to report.

On-site Presentation

In-person presentation by means of a paper poster

(1) Poster set-up

- Please set up your poster on the board assigned to you in the Poster Room within the designated time frame.

(2) Presentation method and time

- Stand by your poster board during the time frame specified in the program.
- You have 3 minutes for presentation and 2 minutes for discussion.

(3) Removal of poster

- Please remove your poster after the final session without delay. Posters that remain on the board after the final session will be removed and disposed of by the Congress Secretariat.

Dates	Set-up	Presentation	Removal
Nov. 2 (Thu.)	8:00~9:30	17:00~18:00	18:00~18:30
Nov. 3 (Fri.)	8:00~9:30	13:20~14:20	17:30~18:00
Nov. 4 (Sat.)	8:00~9:30	10:50~11:50	15:30~16:00

(4) Guidelines for poster preparation

- Your abstract number (20 cm × 20 cm) will be placed on your assigned board by the Congress Secretariat.

- Please prepare a title (20 cm × 70 cm) separately from the main poster, which should include the abstract title, and the authors’ names and affiliations.

- The main poster should be no larger than 160 cm × 90 cm.

- Please state the absence or presence of a conflict of interest at the bottom of the poster.

- Pins for mounting will be available on the poster board. Please use these pins to fix the poster securely to the board.

Poster Size

